The following is additional information regarding Invitation to Bid # SCL-3764 titled Tension Membrane Covered Truss Type Building released on November 15, 2017. The due date and time for responses is December 6, 2017 at 2:00 p.m. (Pacific). This addendum includes both questions from prospective proposers and the City’s answers and revisions to the ITB. This addendum is hereby made part of the ITB/RFP and therefore, the information contained herein shall be taken into consideration when preparing and submitting a bid/proposal.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Item # | Date Received | Date Answered | Vendor’s Question | City’s Answer | RFP Revisions |
| 1 | 11/17/2017 | 11/21/2017 | Do you have a budget for this project? | We are soliciting bids for a five-year contract so we do not have a cost estimate.We anticipate making purchases over the life of the contract, although they are not guaranteed. | None |
| 2 | 11/17/2017 | 11/21/2017 | How quickly are you going to need the work on it to start? | Per Section 5 of the solicitation document: **Adequate Inventory and Response Times**: The vendor shall provide six (6) weeks’ response time and delivery for new orders placed by the City unless the City department placing the order agrees to an alternate timeline. Our goal is to place an order for one of each sized tent as soon as the contract is executed, likely mid-December. | None |
| 3 | 11/21/2017 | 11/22/2017 | Is the vendor responsible for supplying the ecology blocks including the engineering for the blocks and the strapping? | Yes, please include the pricing for this in your bid offer sheet or your bid may be rejected. | None |
| 4 | 11/21/2017 | 11/22/2017 | Are these structures going to have any end walls? | The 36’ x 40’ will not have front or back walls. It is a drive thru structure so no ends. The 55’ x 20’ will have a full back wall. We are assuming 2 ecology block wide all along the back and then the fabric structure will go up from there. The front of this structure will be open. The 55’ long length will be open. | None |
| 5 | 11/21/2017 | 11/22/2017 | Will you require a contractor’s license to do the installation? | Vendor must follow all local, state, and federal licensing rules, including obtaining a contractor’s license and paying prevailing wages where required. | None |
| 6 | 11/22/2017 | 11/22/2017 | Is the price the only thing that will be considered for award? | Bids will first be deemed responsive or non-responsive, but for the purposes of evaluation, we are only determining the winner on price. | None |
| 6 | 11/22/2017 | 11/22/2017 | Will you only allow steel structures or is aluminum allowed as well? | Aluminum is allowed. Please refer to the specification documents **Structural Requirements** **Section D**. | None |
| 7 | 11/22/2017 | 11/22/2017 | Why are you asking for the structure to be mounted on ecology blocks? Why can’t the structures be anchored to the ground? | Both of these structures will be in a high traffic area for forklifts. The ecology block foundations are a precaution with the idea there is a good chance we are going to be bumping the structure and we do not want anything to move. This is why we are going with four feet of ecology blocks. | None |
| 8 | 11/22/2017 | 11/22/2017 | Can we have 20’ centers instead of 10’ centers? | We will allow this 20’ centers as long as they meet the rest of the specification, but keep in mind this is a low bid situation where only price is evaluated. | None |
| 9 | 11/22/2017 | 11/22/2017 | Is the arch shape mandatory? Can it be a shape where we have more clearance? | We are requiring the arch per the specification. We need to hold to the height requirements due to the powerlines above the area where the structure will be constructed. We cannot go higher. | None |
| 10 | 11/22/2017 | 11/22/2017 | Will you be adding points or preference to local vendors. | We are only evaluating on price. | None |
| 11 | 11/27/2017 | 11/28/2017 | How do we get certified as an “Approved Vendor”? | We do not make determinations of “approved equal” alternates until the evaluation process. Please see the Approved Equal sections of the bid document:  Specifications and Scope of Work, Brand Name or Approved Equal:  **Brand Name or Approved Equal:**  The manufacturers listed in the specification documents indicate a standard of performance acceptable to the City.  Any alternate items proposed must meet or exceed the specifications of the equipment in both published specifications and actual performance.  Alternates will not be considered for those items marked “No Substitutions.”  Any alternate item proposed is subject to acceptance at the sole opinion of the City.  Such determinations are not subject to protest, and remain the sole discretion of the City.  If you intend to submit an “Approved Equal” product, you must present sufficiently clear and detailed materials, product specification sheets, manufacturer materials, or other evidence that the product is an “or Approved Equal” to the brand stated. See the Evaluation Section for further detail about “Approved Equal” determinations.  Section 8 Evaluation:  **Specifications:**  Before tabulating price, the City evaluates Vendor compliance with specifications and bid requirements, and determinations of “or Approved Equal” alternates.  If submitting an “or Approved Equal” the bidder must show the product is equivalent, by attaching comprehensive manufacturing specifications or other appropriate materials.  The Buyer may also obtain a manufacturer line card to verify.  If manufacturer materials differ from the Bidders materials, the Bidder must explain why or the Buyer may rely upon the manufacturer specification materials alone to make the determination. | None |
| 12 | 11/28/2017 | 11/29/2017 | Will you require vents for either of the structures? | No vents are required. We do not anticipate needing vents since they are not fully enclosed structures. | None |