The following is additional information regarding Invitation to Bid/Request for Proposal #SCL- 4889 titled Vegetation Management & Compliance Software released on 09/06/2019. The due date and time for responses is 10/07/2019 2:00PM (Pacific). This addendum includes both questions from prospective proposers and the City’s answers and revisions to the ITB. This addendum is hereby made part of the ITB and therefore, the information contained herein shall be taken into consideration when preparing and submitting a bid.

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| Item # | Date Received | Date Answered | Vendor’s Question | City’s Answer | RFP Revisions |
| 1 | 09/19/19 | 09/20/19 | *With regards to Minimum Qualification 4A: Vendor must have a minimum of five years continuous experience supporting Vegetation Management & Compliance software solutions.*Will a vendor be found responsive if they have clients that have vegetation management modules within a larger solution that addresses multiple workflows for Electric Utilities? | Yes. The intent here is to ensure that the vendors have a track record of experience working on Vegetation Management and Vegetation Management Compliance specific to electrical utilities. This requirement does not indicate the specific role the vendor played as long as their contributions included supporting Vegetation Management and Vegetation Management Compliance for at least 5 years. |  |
| 2 | 09/24/19 | 09/30/19 | What is the planned timeline for project start and completion? | Our expectation for this project is 9-14 months duration. Optimal deployment would be August-September.  |  |
| 3 | 09/24/19 | 09/30/19 | What is the estimated number of users (utility and contractors) that will access the software?1. Desktop / office (Managers, supervisors, coordinators, etc.), annual work plans, schedule inspections, schedule and dispatch work to crews, perform reporting
2. Mobile capability (foresters, arborists, inspectors, field staff)
3. Crews receive automated work assignment, mark work complete, optionally automated time reporting
4. Visibility and oversight into work status and progress
 | Refer to RFP attachment: Non-functional Requirements and Questions * **Usability & Miscellaneous, Item 1 (pages 10-11)**

Please see the Roles count in the document embedded in the column to the right.  |  |
| 4 | 09/24/19 | 09/30/19 | Is there any vegetation management data in the current system that is planned to be migrated into the new system?  | No, the current information is mostly on paper and there is no plan for migration.  |  |
| 5 | 09/24/19 | 09/30/19 | Is there a requirement for integration to other systems? | From the RFP **Page 4, Section A.7**From the RFP **Page 7-8, Table 2:*** **Detailed functional requirements & technical specifications documentation**
* **Interfaces**
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| 6 | 09/24/19 | 09/30/19 | Is there a preferred or required mobile OS (device) platform (e.g. Windows 10, iOS, Android)?  | Refer to RFP attachment: Non-functional Requirements and Questions **Mobile/Desktop - Item 1 (p. 3)** |  |
| 7 | 9/25/2019 | 09/30/19 |  Regarding Architecture Item 12 in the Non-Functional Requirements document, what document repository would you like to store the documents in? | Refer to RFP attachment: Non-functional Requirements and Questions**Architecture – Item 13 (p. 2)** |  |
| 8 | 9/25/2019 | 09/30/19 | 1. Can you provide more details on how SCL’s audit process currently works?
2. How are sites selected for auditing?
 | b.) Random site number generator - minimum 25% of sites or 50, whichever is greater.Please see the column to the right for additional information.  |  |
| 9 | 9/25/2019 | 09/30/19 | Can you provide examples of the Forms mentioned in the Functional Response? Ex. Notice to Proceed, Change Order, Bid Quote Request | Please see the column to the right for additional information.  |   |
| 10 | 9/25/2019 | 09/30/19 | 1. Regarding R-10.6 in the Functional Response, can SLC elaborate on the Excel Document? How are these trees tracked?
2. How are these trees tracked?
3. At the address, owner, circuit level?
 | 1. The requirement refers to Tree Replacement Certificates, not trees per se.
2. The replacement tree certificates are tracked by unique numeric identifier and associated with a specific address/customer. They are a triplicate carbon-copy form: one copy stays with customer, one stays with the participating nursery, one stays with the Utility. Serial numbers are checked against a master list and species and customer information are populated.
3. Primarily we “track” the numbers and the species, though it’s such a cumbersome process I’m not sure we’re doing it regularly. There are two Franchise Cities we have an agreement with whereby we give them the unclaimed certs, basically we count the removals in each municipality, back out the ones we handed certs to and give them the rest. We do not provide certs to cities for issued-but-unclaimed certs.
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| 11 | 9/25/2019 | 09/30/19 | Under both pricing scenarios on the pricing sheet (20 users and 35 users), how many of the users will be utilizing a tablet in the field? | See new role count document in right-hand column for response to Question #3 above.  |  |
| 12 | 9/25/2019 | 09/30/19 | Clarification from the city. Summary of a select sample of Seattle City Light Power Line Clearance & Landscapes (PLC&L) Transmission and Distribution vegetation management use cases from a much larger suite of business processes and functions to be handled by the VMC system.  | Please see the column to the right for more information.  |  |